March 19, 2020

Dear students,

First, I want you to know that I’m thinking of you and hope that you and your families are all healthy and well. Below are resources to help you stay on track. The BFIT staff and faculty have been hard at work over these past two weeks preparing for your return online. Besides not seeing each other in person, all should continue as it did before break. We recognize this is a challenging time but **we don’t want you to lose sight of your goal—to get a degree and get a good job! And we are here to help!!!!!!**

**Your Courses and Canvas**
Starting on Monday, you will attend your classes on Canvas. Be sure to log on to Canvas on Monday. Each of your faculty members should be reaching out to you and posting expectations for your attendance and assignments in your courses. **Attendance will be taken so be sure to log on to see how to be counted!** Faculty have been designing creative ways to teach you and are willing to help as you work through this new system. **Email me, your instructor, or your success coach if you have trouble with technology!**

**Important video instructions for using Canvas** [https://youtu.be/IVRrR-tiAvU](https://youtu.be/IVRrR-tiAvU). Jeff Van Dreason, Assistant Dean of Academics jvandreason@bfit.edu can help with technical issues.

**Student Support**
A member of the Student Support team will be reaching out and will keep in contact with you regularly. **We can help you figure this out!** We will be encouraging you to be on Canvas, keep up with your assignments, participate in class discussions, and ask your professors questions. We will also be helping you clear any holds so that you will be ready to register for summer and fall classes. **Registration opens in a couple of weeks! And for those of you scheduled to graduate this spring/summer, we will help you stay focused on that goal as well!**

**Tutoring**
Sally Heckel sheckel@bfit.edu in the Office of Student Learning and Support has already sent an email asking whether you would like to sign up for tutoring. **Please contact Sally at any time if you need extra tutoring help.** The sessions will be with the same tutors you know from the ASC. You’ll just be seeing them on a screen instead of across the table. Also contact Sally if you need accommodations for any of your courses.

**Wellness Support**
Emma Michalowski emichalowski@bfit.edu in the Office of Student Wellness and Support is ready to assist you with any out of the classroom needs. **Please contact Emma if you are concerned about food, housing, technology access, and of course stress and self-care.** She will be sending out regular tips about how to take care of yourself mentally and physically during this challenging time.

**Student Life**
The Student Life Team, Brett, Alexis, and Abby, will be working hard to **keep you focused and engaged.** They have some fun and informative online activities planned, including tips from the various departments across the college and perhaps a virtual Ben’s Den for when you have some down time from your coursework. (Classwork first, please!!!!)
Career Services
Career Services is also here to help you continue planning for post-graduation employment as well as summer internships. While the Spring Career Fair that was originally scheduled for March 25th has been canceled, we will be scheduling company webinar info sessions that all students can access from their computers and/or phones. Be on the lookout for an email with more information. In the meantime, don’t hesitate to email or text us directly with questions. Serge Andre – sandre@bfit.edu | Lauren Butler – lbutler@bfit.edu | Emily Leopold – eleopold@bfit.edu

Financial Aid
Financial Aid and Students Accounts are ready to assist you with your financial paperwork, payment plans, FAFSA completion. Be sure to work on your 2020-21 FAFSA asap! Don’t miss the deadline to get as much aid as possible. Jamie, Shani, and Jamila will be reaching out to you via email, text, and phone. Be sure to contact them for help with this process. You want your holds cleared for registration/graduation! jsantiago@bfit.edu swilkerson@bfit.edu jcoulter@bfit.edu

Stay connected with us! You can do it! We all can do it! Stay focused on what you came to college for! We will help you through! We are BFIT Strong!

Looking forward to seeing you online next week. Let me know if you have any questions or just drop a line to say hi! I’d love to hear from you.

Stay well and my best to you all,
Dean Cornog


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