



## Job Title: Maintenance Assistant

**Location** Boston, MA

### Organization: **Rose Fitzgerald Kennedy Greenway Conservancy**

The Rose Kennedy Greenway is a ribbon of contemporary urban parks that connects people and the city by providing beauty, fun, and a sense of community in Boston. The Conservancy is the designated steward of the Greenway. We are delivering on the promise of a vibrant, innovative city park. The Conservancy raises private and public funds to support the parks, aspiring to excellence in design, operations, and public programming. To learn more about the Conservancy and the Greenway, visit <http://www.rosekennedygreenway.org>.

#### **Job Responsibilities:**

- Must be able to work safely in public parks to not endanger self or others.
- Assist Maintenance Department in all aspects of hardscape maintenance including fountains, lights and electrical, all types of masonry, site furnishings, snow removal, artworks and structures.
- Operate and maintain tools, equipment and vehicles in a safe and proper manner.
- Represent the Rose Kennedy Greenway Conservancy in a professional manner.
- Interact effectively with the Maintenance Department to communicate issues with various hardscape elements and assist with cleaning or repair tasks as they arise.
- Assist all Conservancy departments as needed.
- Perform other assigned duties as they relate to the operation and care of the parks.

#### **Job Requirement:**

- Degree from a technical school preferred.
- Relevant education, work experience or apprenticeship may be acceptable.
- Two year minimum work experience in building or landscape construction and/or maintenance.
- Experience in operations, care and maintenance of tools, vehicles, and equipment required for use by the Maintenance Department.
- Must have a valid US driver's license in good standing.

Please email the following: (a) one page cover letter, (b) resume, and (c) contact information for three references to: [jobs@rosekennedygreenway.org](mailto:jobs@rosekennedygreenway.org) with subject line "Maintenance Assistant."

No phone calls, please. Applications will be accepted beginning immediately.

Posted 03/26/2014

*For further information please contact the offices of Career Services and Industry Partnerships:*

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