



Job Title: Machinist

Location: Lawrence, MA

Organization: Charm Sciences

www.charm.com

Job Responsibilities:

- The Machinist is a position that reports to the Machine Shop Manager. The Machinist is responsible for manufacturing parts that meet or exceeds Charm Sciences standards. The standards include a high-level of precision on all piece parts manufactured within the machine shop.
- Operate all manufacturing equipment with minimal supervision after training.
- Keep accurate records of work performance, processes and procedures, order of operations, tooling used for specific features, setup methods.
- Learn and use all necessary measuring tools as instructed.
- Ability to use hand tools, as required after proper training.
- Able to work from drawings, sketches, or verbal and written instructions.
- Performs other duties as assigned.

Job Requirement:

- HS Diploma or Equivalent and 1 to 3 years machining experience or combination of experience and technical school training.
- Minimal supervision needed for running and checking production after training.
- Able to adjust and make changes to programs after training.
- High quality of work.
- Must observe all safety policies and procedures.
- Must be able to perform highly technical and close tolerance work to engineering drawings and written instructions with Minimal supervision.
- Some exposure with tooling, fixtures, and machine setups to achieve quality precision machined components.

Preferred Skills:

- Skilled with Microsoft Office and Outlook.
- Excellent verbal and written communication skills.
- Consult with other machinists on techniques
- Able to work under the pressure of tight deadlines.

For further information please contact the offices of Career Services and Industry Partnerships:

Phyllis Molta 617-588-1347 pmolta@bfit.edu

Jack Harari 617-588-1379 jharari@bfit.edu



- Ability to give and receive feedback.
- Self-Motivated.
- Strong interpersonal skills, diligent and dependable.
- Able to lift 50 pounds.
- Able to sit or stand for an extended length of time.
- Excellent attention to detail.
- Able to work at a computer for an extended length of time.

Charm Sciences, Inc. is an Equal Opportunity Employer - M/F/D/V

ADA DISCLAIMER: In developing this job description we attempted to include all important competencies required for this position. Whether or not a particular competency is listed, all disability related reasonable accommodation requests will be reviewed and evaluated on a case-by-case basis.

How to Apply: Go to: www.charm.com: click on "Careers; select "Skilled Trades"; select "Machinist 1"

Posted on 7/28/2014

Major: Mechanical Engineering Technology

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